

K9 Community College

1. Please check the service you are applying for:

Daycare Boarding

Date of first visit: _____

NOTE: To better serve you, Canine Community College suggests a day of daycare before your dog's first boarding stay. This allows you to become comfortable with our procedures, and your dog to become familiar with us.

****YOU MUST CALL THE FACILITY TO MAKE A DAYCARE or BOARDING RESERVATION****

2. Canine Community College will release your dog to the following person(s) with proper I.D.: _____

3. By checking here, you may verbally (by telephone) or in writing (by facsimile or otherwise) request that Canine Community College release your dog to someone other than the person(s) listed above, and you release Canine Community College of and from any and all responsibility for releasing your dog to any person Canine Community College believes to be authorized by yourself.

4. Please list any special instructions here:

If in our judgment, your dog requires medical care, you agree to be solely responsible for the payment of all medical bills for your dog and you release Canine Community College, its officers, directors, agents, and employees ("Canine Community College") of and from any and all responsibility for, or claims, damages, debts, arising out of or related to such medical care, including but not limited to, transportation to/from the veterinarian clinic and choice of veterinarian or animal hospital.

Customer Initials

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**** PLEASE READ ****

Additional Canine Community College Policies:

1. Canine Community College reserves the right to immediately change your dog's type of boarding/daycare if we believe it is necessary to protect the health and well being of your dog, other dogs, or a staff member.
2. Canine Community College cannot guarantee that toys, blankets, or bed will be kept in the same condition as brought in. For safety reasons, tennis balls and rawhide are NOT allowed.
3. All dogs, over 8 months old, must be spayed or neutered, and must have all their vaccinations.
4. All dogs must have an identification tag with either a phone number or address of the owner. We recommend that the tag include the dog's name. All dogs must be on a leash when entering or leaving the Bark Park
5. There is a \$2 per day charge when feeding your dog with "house" food (House food is Purina Pro Plan Chicken and Rice) *NOTE: We recommend that you bring in your own food since changing a dog's food can cause a severe upset stomach.*
6. Failure to cancel your reservation at least 48 hours before check in date, or failure to show up for reservation, will result in charge of ONE NIGHT of BOARDING.
7. Dog owner understands the risks involved with communal boarding of dogs. Our boarding, Daycare, and grooming dogs as well as Obedience Training takes place in the yard and inside with other dogs. Although we will offer reasonable care, the unpredictable personality of dogs can sometimes lead to injury.
8. Dog owner understands that Canine Community College's liability, of any circumstance related to the dog, will not exceed the current chattel value of a dog of the same breed and quality as the one in our care.

2010 Canine Community College Boarding & Daycare Agreement

Our policy regarding BOARDING charges is as follows; A boarding charge applies when a dog stays in our facility OVERNIGHT.

Upon a dog's departure, a Daycare charge is added only when the dog's checkout time is more than four hours AFTER its check-in time.

EXAMPLE: A dog that checks in on a Monday at 8:00 am and checks out Tuesday at 5:00 pm, would be charged for ONE night of boarding and TWO days of Daycare. If the same dog checked out at 10:00 am, then they would only be charged for the ONE day of daycare and ONE night of boarding. Please refer any questions to Erika Morgenstern.

Payment must be made when services are rendered.

Canine Community College reserves the right, without notice, to adjust its fees for services. Please inquire with Erika Morgenstern as to our current fees.

By submitting this form;

- You indicate your agreement with all the terms hereof,
- You acknowledge the risks of communal boarding. Dogs Obedience Training together in Obedience Training groups can sometimes result in injuries or spreading of such illnesses as Kennel Cough.
- You authorize Canine Community College to obtain medical and vaccination records for your dog from the veterinarian listed above and you hereby authorize your veterinarian to provide these records to Canine Community College.
- You release, indemnify and hold Canine Community College blameless from any and all manner of damages, claims, losses, liabilities, costs or expenses, causes of action or suits, whatsoever in law or equity (including, without limitation, attorney's fees and related costs) arising out of or related to the services provided by Canine Community College, except which may arise from the sole gross negligence or intentional and willful misconduct of Canine Community College, including, without limitation: (i) any inaccuracy in any statement made by yourself or information provided by you to Canine Community College (ii) your dog, including but not limited to destruction of property, dog bites and transmission of disease, and (iii) any action by yourself which is in breach of the terms and conditions of this Agreement.

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- This agreement covers the current relationship between the Canine Community College and yourself. Each time you bring your dog to the Canine Community College, you affirm the terms of the agreement and the truthfulness and accuracy of all statements you make in this Agreement.

Please remember to call the location directly for boarding and/or Daycare reservations.

To ensure your dog's safety, as well as that of our existing Canine Community College dogs, you are required to bring a copy of your dog's updated shot records from your vet before you are allowed to start with us.

Signature: _____

Date: _____

How did you hear about Canine Community College (vet, friend, other)?

"Dog care and safety is the most important thing we do at K9 Community College"

COMPANY USE ONLY: Employee's name/initials:

Canine Community College Obedience Training & Dog Day Care Agreement

Dog's Name: _____

Date: _____

1. Spayed /Neutered (circle one)
2. DOB _____
3. Vet/ Clinic _____

Interviewing For:

Daycare Boarding

Notes: _____

This is a contract between Canine Community College and the pet owner whose signature appears below (hereinafter called "Owner").

- Owner agrees to pay for Daycare of their pet at the rate in effect on the date of attendance at either: a daily or frequent visit pass.
- There are no refunds for Daycare passes unless Canine Community College determines that dog client is unfit for our facility due to improper behavior.
- Owner further agrees to pay all costs and charges for special services requested including, but not limited to late pickup charges, and all veterinary costs for the pet during the time said pet is in the care of Canine Community College.
- For boarding clients, pick-up times are between 7:30am - 9am Monday thru Friday and 9am - 11am Saturday and Sunday, in order to avoid additional Daycare charges. You will be charged a day of Daycare if you pick-up your dog after those hours, but then your dog can enjoy a full day of Daycare up to closing hours posted..
- In addition, owner agrees that the owner or agent for the owner will pick up their pet(s) prior to 6:30 pm Tuesday– Friday, 4:00pm Saturday and Sunday unless prior arrangements are made or a late fee will be due billed at \$5.00 per hour or partial hour. If a pet(s) is not picked up by 4:00 pm weekends or 6:30 pm weekdays their pet(s) may be boarded overnight at owners expense at the current rate in effect. Owner agrees to pay any additional charges upon pick up of their pet(s).
- Owner agrees to pay for any and all property damages that pet may destroy while in the kennel. Owner also understands that pet may be 'crated' in the event of property destruction for the prevention of further damages.

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- By signing this contract and leaving their pet with the Canine Community College , Owner certifies to the accuracy of all information given about said pet(s) both in this document and in the Client Information Form, and Medical Release Form. Owner also agrees to the terms stated in the Day Care Guidelines, Client Information Form, Day Care Agreement, and Medical Release Form all incorporated herein by reference.
- Canine Community College shall exercise due diligence and reasonable care for the pet(s) delivered by the owner to Canine Community College for Daycare services. All pets are handled or cared for by the Canine Community College Staff without liability on the Facility's part for loss or damage from disease, theft, fire, death, escape, injury or harm from any other unavoidable causes, due diligence and care having been exercised. It is expressly agreed by Owner and Canine Community College that Canine Community College liability shall in no event exceed the lesser of the current value of a pet of the same breed, or the sum of \$250.00 per animal left by owner for Daycare whichever is less.
- The Owner of the pet further agrees to be solely responsible and liable for any and all acts or behavior of said pet while pet is in the care of Canine Community College.4. Owner specifically represents that he or she is the sole owner of the pet, free and clear of all liens or encumbrances.
- Client agrees to pay any reasonable attorney fees incurred by Canine Community College to collect any charges incurred by the owner.
- Owner specifically represents to Canine Community College that the pet has not been exposed to rabies, bordetella, or other communicable diseases within any thirty day period prior to boarding or Daycare, and that all vaccinations are current and will be maintained as outlined in the Client Information Form. Pets arriving with fleas or ticks will be bathed at the owner's expense. Canine Community College reserves the right to refuse any dog.
- All charges incurred by Owner shall be payable prior to drop off of the pet, or when billed by Canine Community College at address listed on contract. In the event of a check returned for insufficient funds or the denial of a credit charge, the client agrees to pay all charges incurred by Canine Community College to collect this debt plus an additional \$25.00. Client may then be placed on a cash only account basis based on management's decision.
- If pet, becomes ill or if the state of the animals health otherwise requires professional attention, Canine Community College , in its sole discretion, may engage the services of a veterinarian, administer medicine or give other requisite attention to the animal, and the expense thereof shall be paid by the Owner.
- Owner agrees that their Pet(s) maybe videotaped, photographed and recorded while they are attending Canine Community College . Canine Community College shall be the exclusive owner to the results and all proceeds of such tapings, photography, and recordings with the rights,

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throughout the world, an unlimited number of times in perpetuity, to copyright, to use and to license to others in any manner. The owner further agrees that their pet(s) may be used in any and all media and in the promotion, advertising, sale and publicizing, and exploitation of Canine Community College at no cost to Canine Community College.

- This contract contains the entire Agreement between the parties. All terms and conditions of this contract shall be binding on the heirs, administrators, personal representatives, agents, and assigns of the Owner and Canine Community College. Any part of this contract found to be invalid shall not affect the remainder of this contract, which shall remain in full force.
- I have read, understand, accept, and agree to be bound by the terms, and conditions of this Agreement. Any controversy or claim arising out of or relating to this contract, or the breach thereof, or as the result of any claim or controversy involving the alleged negligence by any party to this contract, shall be settled in accordance with the rules of the American Arbitration Association, and the judgment upon the reward rendered by an arbitrator may be entered in any Court having jurisdiction thereof. The arbitrator shall, as part of his award, determine an award to the prevailing party of the costs of such arbitration and reasonable attorney's fees of the prevailing party.

Owner's Name: _____

Owner's Signature: _____

Date: _____

Interview Checklist

Owner's Information:

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Cell Phone: _____

Employer: _____ Work Phone: _____

Emergency person to contact in case we cannot reach you:

Name: _____ Phone: _____

Pet Information

#1 Name: _____ Breed: _____

Sex/ Fixed: _____

Birthday: _____ Color: _____

Weight : _____

#2 Name: _____ Breed: _____

Sex/ Fixed: _____

Birthday: _____ Color: _____

Weight : _____

Veterinarian Information

Name/Hospital: _____

Address: _____

Phone: _____ Fax : _____

Pet Personality Profile

Dog's Name: _____

How long have you had your dog? _____

Where did you get your dog? _____

If adopted, do you have any information on your dog's history?

Does your dog like children? _____

Which flea preventative do you use? _____

When was it last administered? _____

Does your dog have any health issues that would cause restrictions on activities or movements?

Does your dog have any allergies? _____

Does your dog have any dietary restrictions? _____

Does your dog go to dog parks? _____

If yes, how does he/she get along? _____

What does your dog do when you are not at home? _____

Are there any people your dog automatically fears or dislikes? _____

Are there any dogs your dog automatically fears or dislikes? _____

How does your dog react to puppies or small dogs? _____

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Has your dog ever growled or snapped at anyone who has tried to take food or toys away? _____

Has your dog ever bitten anyone? What happened? _____

Has your dog ever climbed a fence? _____

Feeding Instructions (Boarding clients)

Is there any other information that you think would be helpful? _____

RULES & REGULATIONS

The goal of our daycare is to provide a safe, fun and stimulating social environment for dogs during the day and evening. We believe that this new pet care option for busy pet owners will open up new homes for more shelter dogs.

To ensure the safety and health of your pet and of our other guests, we require all of our guests to comply with the following Rules and Regulations.

SHOTS: All dogs must have up-to-date vaccinations. Owners must provide written proof that their dogs have received DHPP (Distemper, Hepatitis, Parainfluenza, and Parvovirus) within the last year and the Kennel Cough (Bordetella) vaccine within the past six months. Rabies must also be current as required by local law.

HEALTH: All dogs must be in good health. Owners will need to verify that their dog(s) are in good health and have not been ill with a communicable condition in the last 30 days. On admission all dogs must be free from any conditions, which could potentially jeopardize other guests. All dogs will require a veterinarian certification of health to be admitted or readmitted after any illness.

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BEHAVIOR: All dogs must be non-aggressive towards humans and other dogs. They must not be object or food possessive or aggressive. Owners will need to certify that their dog(s) have not harmed or shown any aggressive or threatening behavior towards any person or other dog(s). Please remember that your pet will be spending time with other pets and that their safety and health is our main concern.

I have read the above rules and regulations:

Customer Initials

APPLICATION: All dogs must have a complete, up-to-date and approved application on file.

DAYS & HOURS: We are open Tuesday– Friday from 7:30am to 6:30pm. Weekends are available upon request. Holiday hours may differ. Dogs dropped off prior to 7:30 AM will be charged 5.00 per hour or partial hour early. Dogs in the facility after 6:30 pm will incur a 5.00 per hour or partial hour late fee.

BILLING POLICIES: Payment is expected prior to your dog being dropped off. Holidays will require 50% payment up front to secure the reservation at time of booking. Cancellation of holiday reservation less than six weeks prior to check-in will be charged a rate of 50%. Non-holiday cancellation policy will default to Page 1, Section 1. We are a small business and appreciate your prompt payment.

I have read and understand these Rules & Regulations:

Customer Initials

Dog's Name(s): _____

Owner's Name: _____

Owner signature: _____

Date: _____



Canine Community College Obedience Training & Daycare
Medical Release Form

Dear Client:

In the event that our staff deems your dog is in need of immediate veterinary care, or your dog presents with a potential illness and we are unable to contact you, or you are unable to pick up your dog we will take your dog to a licensed veterinarian. If your personal veterinarian is located in Oakland we will make every attempt to have your dog taken to them. If your veterinarian is unavailable, or we deem that your dog needs immediate care, or your veterinarian is out of our area, we will transport to the nearest available veterinary clinic.

I _____, as owner of _____
give permission for Canine Community College Obedience Training & Daycare to act as my agent in the event of my dog needing medical attention. I further agree that I will be responsible for any and all cost of any veterinary care deemed necessary by the licensed veterinarian.

Signed _____

Date _____

Day Time Phone # _____ Cell Phone/pager # _____

Regular Veterinarian _____

Phone# _____

Boarding Check-In

What to Bring:

- ✓ Food from home
- ✓ Bedding/blanket/crate from home
- ✓ Favorite toys
- ✓ Treats for the evening

Your dogs activity level will be heightened during their stay with us. Depending on the breed of our guest, you might want to consider an increase in their normal feeding plan. Keep in mind, they will be in the play group for up to 12 hours a day (with nap-time), socializing and Obedience Training. Sometimes that results in a very active, hungry guest at the end of their fun day. We want everyone to be comfortable in every way while they are vacationing here at Canine Community College.

- ✓ Do not bring bowls from home
- ✓ Water is given at night unless otherwise requested
- ✓ Medication, Special meals & House food available at an additional charge
- ✓ Tranquil music is played at night, ambient lighting turned on and nighttime treat given to ensure a relaxing transition to sleep